

The Gorge Parish Council

Minutes for the Parish Council Meeting of The Gorge Parish Council held on Tuesday 19th July 2016 in The Gorge Parish Council Office

FC/2016/116: Public Session: Presentation from Gareth Pegg Telford and Wrekin Council update on proposals for works on railings along The Wharfage. Gareth Pegg attended the meeting to discuss the replacement of the railings along the Wharfage Ironbridge. Various options are being considered for the replacement of the railings. The railings are in need of replacement they are not fit for purpose at present. There are around 200 posts with 20 that have been repaired at the base. The wall they posts are fitted into is listed. The decision will be made collaboratively on the style and type of replacement posts and rails. The brick paviour project is virtually complete with a further 70 bollards to be installed the existing ones will be painted. There are some commrative bricks to be installed probably somewhere near the War Memorial. There is to be a "last brick" ceremony. This will probably take place in August.

FC/2016/117: Apologies and Attendance: Apologies were accepted from Councillors Rhoden and White. Borough Councillors Lowery and Greenaway also sent their apologies. Presnet Councillors Healy, Hobson, Bragg and Bennett. Also present Borough Councilor Mollett.

FC/2016/118: Dispensations. None.

FC/2016/119: Borough Councillors: Councillors Jayne Greenaway and Clive Mollett and Nic Lowery: Borough Councilor Mollett reported he has ideas to spend his Councilor fund unless there are more ideas he will go ahead with a project in a different parish within his ward. Questions were asked.

FC/2016/120: Approve the Minutes of the Full Council meeting held on 17th May 2016 and 21st June 2016 and Planning meeting 5th July 2016. It was RESOLVED to sign and approve the mintues of the meetings held on 17th May 2016, 21st June 2016 and 5th July 2016.

FC/2016/121: Clerk's Report. July 2016

1. **Roadmen project:**The team continue with their route. They revisit sites that are added to their schedule. Clerk has a list of works carried out recently.

2. **Rights of Way project:** Clerk has the forms for applications to modify the definitive map ready in the office. The drop in event has been advertised and map is on the wall. So far no one has approached the clerk for a set of forms. **Actions needed:**

Telford and Wrekin Rights of way officer has identified five paths he had hoped could be acted upon quickly. Because none of them appear to be in the ownership of Telford and Wrekin Council therefore they will need to go through the modification process. Councillors will need to obtain the completed forms from residents who use the paths regularly. These paths need a councillor to lead on. Ie to take away the forms and get them completed.

Paths: 1 .St Luke's Steps Ironbridge.

2. Steps to Coalbrookdale Church.

3. Path to the side of old shop Coalbrookdale to Woodside.

4. Path through Reynolds Wharf. This one just need a map provided. All evidence documents have now been found. This one is in the system already sufficient evidence has been found for the application to proceed.

5. Short path from Woodside Coalbrookdale to Rough Park.

3. **SIDS Extra programme.** As part of the investigation work done for SIDS extra programme and community speed watch project Waterloo Street will now be part of the safety partnership speed watch area.
Clerk has pressed for a start date for the scheme. It is now in the hands of a different TWC officer he thinks it will start at the end of July/early August.
4. **Jackfield Railway Crossing gates.** Clerk emailed Telford and Wrekin Council to date no response has been received. Chair will update after her meeting with WHS steering group.
5. **Traffic Survey:** Survey is underway.
6. **Local Council Awards scheme.** Clerk still carrying out works on this.
7. **Christmas Lights.** The contract is part of the agenda.
8. **War Memorials:** WMT may need more quotes for the bronze works because of the big difference in the quotes already received. Clerk is working with the trust to resolve this for the Ironbridge memorial. The Ironbridge War Memorial is now listed. There has been some activity on Facebook. The address is the address that is recognised by post code systems therefore the address was the one used by English Heritage. Clerk will talk to WMT and TWC conservation officer regarding application now the war memorial is listed.
9. **Meeting with TWC officer re Dale End Park.** The lease paid to TWC parks re the raft company was discussed. Clerk was asked to find out the figure paid. It is commercially confidential but will not replace the shortfall because of the financial cuts for 2017-18 onwards. The beds currently planted with bedding plants will not be filled with any other plants because there is no planting budget from next year unless someone else pays. The beds will be grassed over and cut as be the reduced cutting schedule that will be in place from next financial year.
10. **Greenspaces consultation.** The greenspaces consultation will start in December 2016 there will be a public consultation then.
11. **River Festival :** Clerk attended the drop in session in June. The event will be in Dale End Park with activities along the Wharfage. There will be crafting, stalls, fun fair and entertainment. They organisers will be encouraging traders to trade outside their shops in the street. There will be a bus service from Station Car Park to Maws Craft Centre where it is hoped crafting activities will take place. Organised by Maws traders. The river parade will take place for 20 minutes from the Canoe club to the Museum of the gorge. There will be one run of the parade. It was not known at that time what would be in that parade other than illuminated boats, music, performers and pyrotechnics. All the team need from the Parish Council is help with the permit distribution to ensure all the relevant properties are given permits. Councillor Healy has also established that Jackfield Brass Band will be playing on the Iron Bridge. The Museum of the Gorge and Toll House will be free to access. There will also be activities in the Square arranged by IGMT. The Environment Agency will be involved with Love your river engaging with people on all things relating to rivers.
12. **Brass Band Festival.** Clerk was invited to attend the event and went along to the last night of proms event. It was brilliant. Well organised, wonderful music and the Parish Council were thanked for their support. The Parish Council logo is on the front of the brochure.

13. **Allotments.** Clerk has arranged a visit to the allotment site on the 28th July 2016 at 10.30.
14. **Pension Discretionary Policy.** Clerk amended the typos and the policy has been noted by Shropshire LGPS and a copy put on their website as per the legislation. The matter is now complete.
15. **Lincoln Grange development.** The developer is keen to meet the Parish Council.
16. **Matters raised with Telford and Wrekin or actions taken by Telford and Wrekin.**
 1. Coalport play area and access. The parks officer has not record of the status of the play area and has suggested clerk try to find the management plan. Clerk is working on this.
 2. Double yellow lines by the Iron Bridge Ladywood side. These lines were part of the major review of parking regulations. However, a resident called into the office and states they have never been painted. TWC are looking into this.
 3. Southside gardens. Clerk has been copied into an email to a resident about the condition of the Gardens. It appears nothing more can be done within the current budget constraints.
 4. A resident has asked a path between Darby Road and Sunnyside has vegetation cut back. (past an old pottery?) Borough Councillor Lowery is looking into this but may come to the parish council for the roadmen to do the works.
 5. The broken piece of play equipment will be mended once the part has been received it is on order.
 6. Clerk and Borough Councillor Lowery have received some correspondence from a resident of The Wharfage about parking on The Wharfage. Clerk advised him to contact the police as he felt there was an issue. He did not want to do this. Wanting the clerk to report the alleged parking issues on his say so. Clerk advised 101 was the phone number to ring and if he had a complaint to look for the police complaints procedure. He apparently has closed his file on parking on The Wharfage.
 7. Damaged Street Name sign on Church Road Coalbrookdale has been reported.
 8. St Luke's Steps. The Road men were going to review it however TWC will be cutting back some of the vegetation as well as a resident. TWC will also brush the steps down once the works have been carried out. **End of report 13.7.16.**

FC/2016/122: Environmental and highways issues.

- a. Friends of Dale End Park (**update**) Councillor Healy. Consider next steps. Councillor Healy will be providing a written report in time. however briefly 7 people attended. a good discussion was held. It appears there are some different messages being delivered by different officers with responsibilities within the park. **Clerk will investigate and provide a full report for September meeting.** Some signage will be removed and the noticeboard within the park will be moved. Some surveying of people visiting the park will take place over the summer to gauge who is visiting and where they are from. Explanation of where income generated from the park went to was provided. There will be a further meeting in September.
- b. Consider request from IMAP volunteer group for help with the strimming of paths. (see report). It was **RESOLVED** to pay for works on IMAP fields using Environment volunteers budget. **Clerk to confirm with contractors and IMAP volunteers.**
- c. Wharfage Railings. (**Discussion and response to presentation.**) no further discussion was needed at this stage.

FC/2016/123: Planning: a. New Applications: a. It was RESOLVED to make the following comments:

Application or enforcement number	Appeal number	Site Address	Description of proposal	Date consultation received	Reply by date
TWC/2016/0612	N/A	6 Darby Road, Coalbrookdale, Telford, Shropshire, TF8 7EL	Retiling of roof on rear elevation with associated works (Listed Building Application)	13/07/2016	03/08/2016
No Comment					
TWC/2016/0613	N/A	16 Church Hill, Ironbridge, Telford, Shropshire, TF8 7PW	Felling of 1no. Norwegian Spruce and cutting back of south facing branches by 60% to 1no. Silver Birch	13/07/2016	20/07/2016
No Comment					
TWC/2016/0611	N/A	6 Darby Road, Coalbrookdale, Telford, Shropshire, TF8 7EL	Retiling of roof on rear elevation with associated works (Full Planning Application)	13/07/2016	03/08/2016
No Comment					
TWC/2015/0066	N/A	Former Dale End Garage Workshop, Dale End, Ironbridge, Telford, Shropshire	Conversion of existing workshop to 1No. dwelling with associated external works *** Amended red line plan received ***	13/07/2016	27/07/2016
<p>The Gorge Parish Council has the following objections to this application: 1. The application includes land the Parish Council understands there is some land within the red line of the application that belongs to a third party. The Parish Council understands they have not given consent to the proposals on their land. 2. The drawing implies there is possibility to do a three point turn on this piece of land. there is not the room to do this type of manoeuvre. 3. The dry escape route shows some sort of platform and walkway however there are no details of this structure or how it joins with the existing escape route for other properties. 4. the escape route could lead to loss of privacy for the residents of the conversion.</p>					

TWC/2016/0605	N/A	51 Wellington Road, Coalbrookdale, Telford, Shropshire, TF8 7DU	Felling of 27no. Leylandii trees	08/07/2016	29/07/2016
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The Gorge Parish Council has no comment to make on the removal of the 27 leylandii trees. However the application does mention installation of a fence. however the application has no details about the fence

TWC/2016/0579	N/A	Robins View, Coalford, Jackfield, Telford, Shropshire, TF8 7NA	Reduction of 2no. Leylandii hedges by half (T1 & T2), felling of 1no. Cypress tree (T3) and felling of 1no. Apple tree (T4)	01/07/2016	22/07/2016
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No Comment

TWC/2016/0576	N/A	Woodland West of 14 Wesley Road, Ironbridge, Telford, Shropshire	Felling of 2no. Poplar trees and 4no. Goat Willow tree	30/06/2016	21/07/2016
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No Comment

TWC/2016/0566	N/A	Land South of Reynolds Wharf, Coalport, Telford, Shropshire	Felling of 2no. Willow trees (T7 & T8), Felling of 1no. Silver Birch tree (T9), Clear vegetation around base of 1no. Ash tree (T5), Crown reduction of 1no. Willow tree (T6) by 30%, Reduction of 1no. Ash tree by 30% (T4), Remove failed Willow limb of 1no. Willow tree (T3), Remove fallen limb sever and remove Ivy to 2m of 1no. Willow Tree (T2), remove deadwood throughout the crown of 1no. Ash Tree (T1)	30/06/2016	21/07/2016
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No Comment.

b. Decisions See list of decisions.

- **TWC/2016/0499:** Felling of 1 Crack Willow tree, 2 self-seeded sycamore tree, 3 elm tree and 2 ash trees. Saint Kilda Dale Road Shropshire.

Trees in Conservation area consent.

- **TWC/2016/0500:** Felling 1 Hawthorn tree and crown raise on 2 poplar trees by removing up to 6 stems on each. The Parish Room Madeley Road Ironbridge.

Trees in Conservation area consent.

c. Consider resolution to give Clerk delegated power to make decisions on planning applications during August. Resolution "It was RESOLVED to give clerk delegated powers to determine response to planning applications after consultation with councillors from the relevant ward. Clerk will consult with chair if a planning application is deemed to need a meeting."

FC/2016/124: Financial: a. Invoices to pay: a. It was RESOLVED to pay the following invoices:

Tn no	Cheque	Gross	Vat	Net	Invoice Details	Cheque date	Total
44	1078	£103.31	£17.22	£86.09	13/07/16Lyreco - stationery		£103.31
45	1079	£490.00	£0.00	£490.00	13/07/16A&B Landscaping Roadmen works		£490.00
46	1080	£490.00	£0.00	£490.00	13/07/16A & B Landscaping - Roadmen works		£490.00
47	1081	£560.00	£0.00	£560.00	13/07/16MA Creative - walking leaflet		£560.00
48	1082	£12.00	£2.00	£10.00	13/07/16ES Cleaning - Room clenaing		£12.00
49	1088	£12.00	£2.00	£10.00	13/07/16ES Cleaning - room cleaning		£12.00
50	1083	£76.60	£0.00	£76.60	13/07/16Society of Local Council Clerks - book		£76.60
51	1084	£2,003.80	£0.00	£2,003.80	13/07/16Mrs J Madeley - Salary		£2,003.80
52	1085	£200.23	£0.00	£200.23	13/07/16Inland Revenue - PAYE		£200.23
53	1086	£200.03	£0.00	£200.03	13/07/16Inland Revenue - PAYE		£200.03
54	1087	£554.56	£0.00	£554.56	13/07/16Shropshire Council - Pension		£554.56
55	dd	£26.78	£0.00	£26.78	13/07/16Plusnet - phone and broadband		£26.78
56	1089	£150.00	£0.00	£150.00	13/07/16 STROWP - School walks		£150.00
Total		£4,879.31	£21.22	£4,858.09			

b. Debit Card consider daily limit. It was agreed to defer this until the next meeting to allow for alternative methods to be investigated.

c. Budget comparison to 30.6.16 first quarter of financial year. The report was presented and noted.

d. Consider clerk's attendance at SLCC Annual conference. It was RESOLVED to book the clerk a place at the event.

e. VAT refund received from year ended 31.3.16 £3277.23. noted.

f. Consider a grant to Much Wenlock Town Council for archive records. It was RESOLVED not to give a grant.

g. Consider signing lease for the office for a further 12 months. It was RESOLVED to sign a lease for a further 12 months.

FC/2016/125: Christmas lights:

a. report from Christmas lights group meeting held 19.7.16. The traders have a raffle to raise funds for the event with prizes totalling £750.00 in value. Clerk is still trying to obtain costs for small trees. The traders will help find entertainment for the event.

b. Event. Decision to be made on way forward. It was RESOLVED to arrange an event. Clerk to go ahead with the arrangements for an event. The event to include entertainment, santa, fireworks and the road closed.

c. Consider purchasing advertising space in Telford and Wrekin Council publicity material for the River Festival. It was RESOLVED not to pay for advertisement in the booklet.

d. Contract for the lights installation etc. there appears to be a typo in the contract in section 11. **Clerk to confirm** with the contractor. **Clerk to confirm** the relevant copy insurances and risk assessment will be available.

FC/2016/126: Reports from outside bodies Parish Council is represented or meetings attended by councillors on:

a. WHS Steering Group meeting. The Jackfield gates are now being monitored by the planning dept as part of their obligation to ensure listed buildings are kept in good condition. The planning dept will work internally to ensure works are carried out. The river festival appears to have a bit of confusion the actual route of the display on the river. There was a presentation from Shropshire Homes who have a planning application submitted to Telford and Wrekin Council for development of the former Lincoln Grange nursing home.

FC/2016/127: Pride in your high street. A. Report from committee meeting. The works on the high street flower bed is progressing with no funds spent yet. Telford and Wrekin Council have carried out all the works so far. Shopping in the Gorge brochure may not go ahead in the original format. An events brochure is being considered. The funding agreement is with the legal team at Telford and Wrekin Council.

FC/2016/127: Casual Vacancy. Three people have expressed an interest to date. The deadline is 21st July 2016.

FC/2016/128: Review of Policies.

a. Equality Policy (distributed for consideration in September). The policy was within the pack it will be considered for approval at the September meeting.

FC/2016/129: Response to WHS Steering Group Management Plan: It was RESOLVED to ask for an action to consider a buffer zone with development now creeping nearer the edge of the site. **Clerk to respond.**

FC/2016/130: Next edition of newsletter. The next edition will be in October.

FC/2016/131: Correspondence: a.

a. Consider any further items for scrutiny by Telford and Wrekin Council scrutiny committees (see pack). **Clerk to** ask for the WHS steering group make up and management of the site to be reviewed into how effective they are.

b. Information about the annual Lodge Field Orchid Survey. Noted.

c. Change of name for insurance broker used by Parish council to Stackhouse Poland Ltd from Came and Company. Noted.

d. Clerks and Councils Direct. Noted.

e. Telford Bus users group agenda 20th July. Noted.

f. Summer events in the Town Park including the River Festival. Noted.

g. Thank you letter from Coalport village hall. Noted.

FC/2016/132: Items for next agenda and for information: (Only items advertised should be discussed and decided upon. Items can be suggested for the next meeting). **Clerk to add** to the next agenda the flood action group and glamping camp site meeting.

FC/2016/133: Date of next meeting: Planning 6th September 2016 and Full Council 20th September 2016. The meeting was declared closed at 8.55pm.